

**LA PENINSULA COMMUNITY ORGANIZATION**

**FINANCIAL STATEMENTS AND  
SUPPLEMENTARY INFORMATION**

**YEAR ENDED JUNE 30, 2018**

**GRACE NKENKE**  
CERTIFIED PUBLIC ACCOUNTANT

**LA PENINSULA COMMUNITY ORGANIZATION**  
**JUNE 30, 2018**

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*Grace Nkenke*

Certified Public  
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## INDEPENDENT AUDITOR'S REPORT

To the Board of Directors of  
**LA Peninsula Community Organization**

### **Report on the Financial Statements**

We have audited the accompanying financial statements of **LA Peninsula Community Organization**, which comprise the statement of financial position as of June 30, 2018 and the related statements of activities, functional expenses, and cash flows for the year then ended, and the related notes to the financial statements.

### ***Management's Responsibility for the Financial Statements***

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### ***Auditor's Responsibility***

Our responsibility is to express an opinion on these financial statements based on our audits. We conducted our audits in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

### ***Opinion***

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of **LA Peninsula Community Organization** as of June 30, 2018, and the changes in its net assets and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

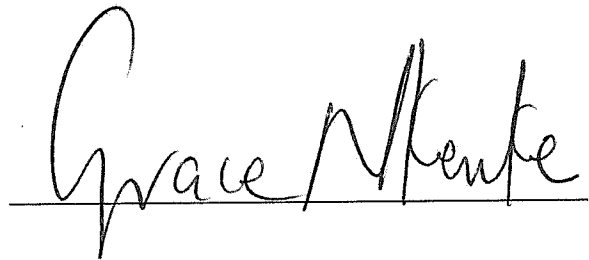
**Other Matters**

*Other Information*

Our audit was conducted for the purpose of forming an opinion on the financial statements as a whole. The accompanying schedule of expenditures of federal awards, as required by *Title 2 U.S. Code of Federal Regulations (CFR) Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, and EarlyLearn Supplementary Schedules (pgs. 22–24)* are presented for purposes of additional analysis and are not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional other procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated, in all material respects, in relation to the financial statements as a whole.

**Other Reporting Required by Government Auditing Standards**

In accordance with Government Auditing Standards, we have also issued our report dated April 29, 2019, on our consideration **LA Peninsula Community Organization's** internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering **LA Peninsula Community Organization's** internal control over financial reporting and compliance.

A handwritten signature in black ink, reading "Grace Monte", is written over a horizontal line. The signature is cursive and appears to be the name of the auditor.

Queens Village, New York  
April 29, 2019

**LA PENINSULA COMMUNITY ORGANIZATION**  
**STATEMENTS OF FINANCIAL POSITION**  
**JUNE 30, 2018**

	ACS Early Learn	CACFP	Sponsoring Board	Total
<b>ASSETS</b>				
Cash in Bank	120,588	-	436,737	557,325
Petty cash	3,047	-	-	3,047
Due from ACS	1,280,210	-	-	1,280,210
Due from governmental agencies or units	-	70,883	-	70,883
Due from other programs/agencies	70,883	-	-	70,883
Other receivable	3,267	-	-	3,267
<b>Total Assets</b>	<b>1,477,995</b>	<b>70,883</b>	<b>436,737</b>	<b>1,985,615</b>
<b>LIABILITIES AND NET ASSETS</b>				
Accounts payable	103,024	-	-	103,024
Accrued expenditures	88,624	-	-	88,624
Accrued payroll taxes	6,833	-	-	6,833
Due to ACS	1,258,610	-	-	1,258,610
Due to other programs/agencies	-	70,883	-	70,883
Held for parents	20,904	-	-	20,904
<b>Total Liabilities</b>	<b>1,477,995</b>	<b>70,883</b>	<b>-</b>	<b>1,548,878</b>
<b>Net Assets</b>				
Unrestricted	-	-	436,737	436,737
Temporarily Restricted	-	-	-	-
<b>Total Net Assets</b>	<b>-</b>	<b>-</b>	<b>436,737</b>	<b>436,737</b>
<b>Total Liabilities And Net Assets</b>	<b>1,477,995</b>	<b>70,883</b>	<b>436,737</b>	<b>1,985,615</b>

The accompanying notes are an integral part of these financial statements.

**LA PENINSULA COMMUNITY ORGANIZATION**  
**STATEMENT OF ACTIVITIES**  
**JUNE 30, 2018**

	<u>Unrestricted</u>	<u>Temporarily Restricted</u>	<u>Total</u>
<b>SUPPORT AND REVENUE:</b>			
Support:			
Grants and Contracts	6,466,826		6,466,826
Contributions	667,556	-	667,556
<b>Total Support</b>	<u>7,134,382</u>	<u>-</u>	<u>7,134,382</u>
Other Revenues:			
Miscellaneous Income	364	-	364
	<u>364</u>	<u>-</u>	<u>364</u>
Net assets released from restrictions	-	-	-
<b>Total support and other revenues</b>	<u>7,134,746</u>	<u>-</u>	<u>7,134,746</u>
<b>EXPENSES:</b>			
Program Services:			
Head Start	4,967,522	-	4,967,522
Universal Pre-K	1,004,486	-	1,004,486
Food Program	379,883	-	379,883
<b>Total Program Services</b>	<u>6,351,891</u>	<u>-</u>	<u>6,351,891</u>
Supporting Services:			
Management & general	806,675	-	806,675
<b>Total Expenses</b>	<u>7,158,566</u>	<u>-</u>	<u>7,158,566</u>
Change in net assets	(23,820)	-	(23,820)
Net Assets Beginning of Year	460,557	-	460,557
Net Asset End of Year	<u>436,737</u>	<u>-</u>	<u>436,737</u>

The accompanying notes are an integral part of these financial statements.

LA PENINSULA COMMUNITY ORGANIZATION  
 SCHEDULE OF FUNCTIONAL EXPENSES  
 FOR THE YEAR ENDED JUNE 30, 2018

	Program Services			Supporting Services		
	Head Start	Universal	CACFP	Total	Management & General	Total All Funds
		Pre-K	Food			
Salaries	2,555,604	479,588	29,247	3,064,439	540,783	3,605,222
Payroll taxes & benefits	945,770	342,381	2,237	1,290,388	127,621	1,418,009
<b>Total personnel expenses</b>	<b>3,501,374</b>	<b>821,969</b>	<b>31,484</b>	<b>4,354,827</b>	<b>668,404</b>	<b>5,023,231</b>
Professional/Contracted Services	179,510	13,781	-	193,291	84,476	277,767
Supplies	229,858	48,835	-	278,693	14,668	293,361
Rent	38,847	11,417	-	50,264	-	50,264
Utilities	40,798	11,252	-	52,050	3,220	55,270
Telephone	68,449	15,790	-	84,239	9,359	93,598
Insurance	37,456	10,892	-	48,348	7,871	56,219
Maintenance and Repairs	45,108	18,181	-	63,289	2,021	65,310
Postage	415	9	-	424	-	424
Travel/Trips	96,417	16,018	-	112,435	-	112,435
Training	48,409	8,311	-	56,720	7,734	64,454
Parent Services	13,325	359	-	13,684	-	13,684
Food	-	-	319,938	319,938	-	319,938
Non-Food	-	-	28,461	28,461	-	28,461
In-kind contribution (HS)	630,866	-	-	630,866	-	630,866
Sponsor Contribution	36,690	-	-	36,690	-	36,690
Miscellaneous	-	27,672	-	27,672	8,922	36,594
<b>Total other than personnel expenses</b>	<b>1,466,148</b>	<b>182,517</b>	<b>348,399</b>	<b>1,997,064</b>	<b>138,271</b>	<b>2,135,335</b>
<b>Total expenses</b>	<b>4,967,522</b>	<b>1,004,486</b>	<b>379,883</b>	<b>6,351,891</b>	<b>806,675</b>	<b>7,158,566</b>

**LA PENINSULA COMMUNITY ORGANIZATION  
STATEMENT CASH FLOWS  
JUNE 30, 2018**

Cash flows from operating activities:

Changes in unrestricted/restricted net assets (23,820)

Adjustment to reconcile changes in unrestricted/  
restricted to net cash provided by operating activities

**Changes in operating assets and liabilities:**

Increase in petty cash (1,500)

Increase in due from ACS (1,115,642)

Increase in due from governmental agencies (33,131)

Increase in accounts payable 65,455

Decrease in accrued expenditures (7,755)

Decrease in accrued payroll taxes (540)

Increase in held for parents 7,777

(1,085,336)

**Net cash flows provided by operating activities (1,109,156)**

Cash flows from (used) investing activities 0

Cash flows from financing activities 0

**Net Increase (Decrease) in cash (1,109,156)**

Cash and cash equivalent at beginning of year 1,666,481

**Cash and cash equivalent at end of year 557,325**

The accompanying notes are an integral part of these financial statements.



**LA PENINSULA COMMUNITY ORGANIZATION**  
**NOTES TO FINANCIAL STATEMENTS**  
**JUNE 30, 2018**

**1. Description of Organization**

La Peninsula Community Organization was incorporated in 1981 under the Not-for-Profit Corporation Law of the State of New York, to provide early childhood education to children within certain age limit, promote quality child development, provide hot meals, and health monitoring to the program participants.

The eligibility of persons for the program is determined by the Administration for Children's Services (ACS), which has been given legal responsibility by the State Department of Social Services.

**2. Significant Accounting Policies**

***Basis of Accounting***

The accrual method of accounting is used for financial statement purposes.

***Use of Estimates***

The preparation of financial statements requires management to make estimates and assumptions that affect the reported amounts of revenues and expenses during the reporting period and the reported amounts of assets and liabilities at the date of the financial statements. On an ongoing basis, the organization's management evaluates the estimates and assumptions based upon historical experience and various other factors and circumstances. The organization's management believes that the estimates and assumptions are reasonable in the circumstances; however, the actual results could differ from those estimates.

***Net Assets***

The financial statements report net assets and changes in net assets in three classes that are based upon the existence or absence of restrictions on use that are placed by its donors, as follows:

***Unrestricted Net Assets***

Unrestricted net assets are resources available to support operations. The only limits on the use of unrestricted net assets are the broad limits resulting from the nature of the organization, the environment in which it operates, the purposes specified in its corporate documents and its application for tax-exempt status, and any limits resulting from contractual agreements with creditors and others that are entered into during the course of its operations.

***Temporarily Restricted Net Assets***

Temporarily restricted net assets are resources that are restricted by a donor for use for a particular purpose or in a particular future period. When a donor's restriction is satisfied, either by using the resources in the manner specified by the donor or by the passage of time, the expiration of the restriction is reported in the financial statements by reclassifying the net assets from temporarily restricted to unrestricted net assets.

**LA PENINSULA COMMUNITY ORGANIZATION**  
**NOTES TO FINANCIAL STATEMENTS**  
**JUNE 30, 2018**

**2. Significant Accounting Policies contd.**

***Permanently Restricted Net Assets***

Permanently restricted net assets are resources whose use by the organization is limited by donor-imposed restrictions that neither expire by being used in accordance with a donor's restriction nor by the passage of time.

***Cash Equivalents***

Cash equivalents are short term, interest bearing, highly liquid investments with original maturities of three months or less.

***Grant Receivable***

Grant receivable consist of the amounts due from grantors on cost-reimbursement grants. Management believes that all outstanding receivables are collectible in full, therefore no allowance for uncollectible receivables has been provided.

***In-Kind Donations***

Donated materials and services are reflected as contributions in the accompanying financial statements at their fair values at the date of receipt. Donated services are recognized as revenue if the services received create or enhance non-financial assets, require specified skills provided by individuals possessing those skill and typically need to be purchased if not provided by donation.

***Grant Revenue***

Grant revenue is recognized when the qualifying costs are incurred for cost-reimbursement grants or contract. Grant revenue from federal agencies is subject to independent audit under the Title 2 U.S. Code of Federal Regulations (CFR) Part 200, Uniform Guidance and review by grantor agencies. The review could result in the disallowance of expenditures under the terms of the grant or reductions of future grant funds. Based on prior experience, the organization's management believes that costs ultimately disallowed, if any, would not materially affect the financial position of the organization.

**LA PENINSULA COMMUNITY ORGANIZATION**  
**NOTES TO FINANCIAL STATEMENTS**  
**JUNE 30, 2018**

***Expense Recognition and Allocation***

Administrative salaries are paid on actual percentage of time worked. Fringe benefits are charged on actual percentage of fringe benefits to total salaries. Rent, utilities, and maintenance and repairs (when applicable) are charged proportionately for the space used by administrative staff. Further, telephone expenses are charged based on the ratio of total administrative telephone line to the entire lines. While, staff training is charged based on the ratio of the total administrative staff to the total staff.

***Tax Status***

The organization is incorporated exempt from federal income taxation under Section 501 (c)(3) of the Internal Revenue Code (IRC), though it would be subject to tax on income unrelated to its exempt purposes (unless that income is otherwise included by the IRC). The tax years ending June 30, 2015, 2016, and 2017 are still open to audit for both federal and state purposes.

**3. Concentrations of Risk**

Amounts held in financial institutions occasionally are in excess of the Federal Deposit Insurance Corporation limits. The organization deposits its cash with high quality financial institutions, and management believes the organization is not exposed to significant credit risk.

**4. Vacation and Sick**

Vacation is accrued at 20 days per year for individuals employed less than 7 years, and 23 days for those employed more than 7 years. Employees are allowed to carryover 5 vacation days at the end of a fiscal year. Accrued vacation in excess of 5 days is forfeited.

**5. Subsequent Events**

Management has evaluated subsequent events through April 29, 2019, the date which the financial statements were available to be issued. Events occurring after that date have not been evaluated to determine whether a change in the financial statements would be required.

**6. Related-Party Transactions**

There were no related-party transactions as of June 30, 2018.

**7. In-Kind Contribution**

The Head Start program's contractual agreement requires the organization to provide a minimum of 25% in-kind contribution. As of June 30, 2018 the agency reported in-kind contribution of \$1,829,813, which is equivalent to 27.1% of the total expenditures.

**LA PENINSULA COMMUNITY ORGANIZATION  
NOTES TO FINANCIAL STATEMENTS  
FOR THE YEAR ENDED JUNE 30, 2018**

**8. Lease Commitment**

The organization has no standard lease commitment, however it has a permit from the NYC Department of Education to use its facility, PS 171 and 173 located in the Bronx, New York City. The space usage payment is made based on the actual time used. An amount of \$50,264 was paid for the fiscal year ended June 30, 2018.

**9. Cash**

At June 30, 2018 cash consist of:

**Cash in Bank**

JPMorgan Chase Bank  
Account Number XXXXX9584  
Account Number XXXXX0103  
Account Number XXXXX0129  
Account Number XXXXX6261  
Account Number XXXXX0137

Head Start	UPK	Sponsoring Board	Total
20,904	-	-	20,904
736	-	-	736
-	-	436,737	436,737
24,521	-	-	24,521
74,427	-	-	74,427
<u>120,588</u>	<u>-</u>	<u>436,737</u>	<u>557,325</u>

**Petty Cash**

Head Start

3,047

**10. Receivables**

Due from ACS consist of:

**Early Learn**

**Current Year Program**

Funds Available

Cash received from ACS

4,815,226

4,815,226

Expenditures

Balance

6,086,943

1,271,717

**Prior Year Program**

Beginning Balance

Amount received

164,568

156,075

8,493

Total All Programs

1,280,210

Note: Not reflected in the above revenue was an amount of \$359,324 that was received subsequently.

**LA PENINSULA COMMUNITY ORGANIZATION  
NOTES TO FINANCIAL STATEMENTS  
FOR THE YEAR ENDED JUNE 30, 2018**

**10. Receivables contd.**

Due from governmental agencies or units consist of:

CACFP

Current Year Program

May & June 30, 2018, received in July 2018.

70,883

Due from other programs/agencies consist of:

Head Start- EL

Current Year Program

CACFP expenses paid with Head Start monies, reimbursed subsequently

70,883

Other receivable consist of:

Head Start - EL

Current Year Program

Security deposit held with Con Edison

3,267

**11. Accounts Payable**

Accounts payable consist of:

Head Start - EL

Current Year Program

<u>Vendor</u>	<u>Date Paid</u>	<u>Amount</u>	<u>Unliquidated Balance</u>
NQS Consulting, PPLC	9/8/2018	4,950	-
The Book Vine for Children	9/8/2018	3,676	-
Grace Nkenke, CPA	12/21/2018	16,000	-
Crown Janitorial Product	9/8/2018	4,858	-
Lake Quassapaug Inc.	9/8/2018	25,550	-
United Supply Corp	11/20/2018	30,240	-
Grace Nkenke, CPA	4/29/2019	13,800	-
Grace Nkenke, CPA		3,950	3,950
		<u><u>103,024</u></u>	<u><u>3,950</u></u>

LA PENINSULA COMMUNITY ORGANIZATION  
 NOTES TO FINANCIAL STATEMENTS  
 FOR THE YEAR ENDED JUNE 30, 2018

**12. Accrued Expenditures**

Accrued expenditures consist of:

<u>Head Start - EL</u>	
<u>Current Year Program</u>	
Vacation time earned at June 30, 2018	81,624
Teacher incentive paid subsequently	7,000
	<u>88,624</u>

**13. Accrued Payroll Taxes**

Accrued payroll taxes consist of:

<u>Head Start - EL</u>	
<u>Current Year Program</u>	
Employer's FICA on accrued vacation	6,244
Employer's FICA on accrued teacher incentive paid subsequently	559
Other teacher incentive fringes paid subsequently	30
	<u>6,833</u>

**14. Other Payable**

Due to ACS consist of:

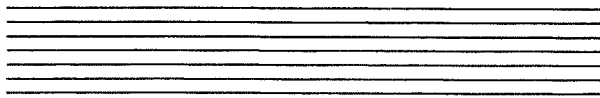
<u>Head Start</u>	
<u>Prior Year Program</u>	
Beginning Balance	1,258,610
Amount remitted to ACS	-
Balance	<u>1,258,610</u>

Due to other programs/agencies consists of:

<u>CACFP</u>	
<u>Current Year Program</u>	
CACFP expenses paid with Head Start's monies, reimbursed subsequently	<u>70,883</u>

Held for Parents consists of:

<u>Early Learn</u>	
<u>Current Year Program</u>	
Fundraising monies held for parents in the Early Learn bank account.	<u>20,904</u>



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**INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL  
REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON  
AN AUDIT OF FINANCIAL STATEMENTS PERFORMED  
IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS**

To the Board of Directors of  
**LA Peninsula Community Organization**

We have audited, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of **LA Peninsula Community Organization** (a nonprofit organization), which comprise the statement of financial position as June 30, 2018, and related statements of activities and cash flows for the year then ended, and the related notes to the financial statements, and have issued our report thereon dated April 29, 2019.

**Internal Control over Financial Reporting**

In planning and performing our audit of the financial statements, we **LA Peninsula Community Organization**'s internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness **LA Peninsula Community Organization's** internal control. Accordingly, we do not express an opinion on the effectiveness of **LA Peninsula Community Organization's** internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

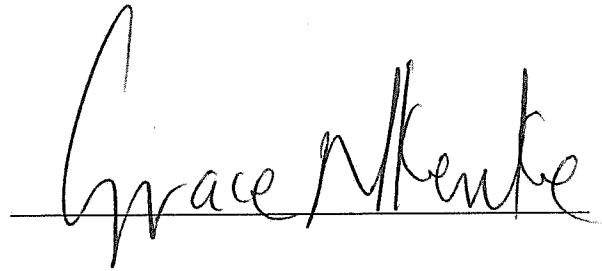
## Compliance and Other Matters

As part of obtaining reasonable assurance about whether **LA Peninsula Community Organization's** financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

## Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the result of that testing, and not to provide an opinion on the effectiveness of the organization's internal control or on compliance. This report is an integral Part of an audit performed in accordance with *Government Auditing Standards* in considering the organization's internal control and compliance. Accordingly, this communication is not suitable for any further purpose.

Queens Village, New York  
April 29, 2019

A handwritten signature in black ink, reading "Grace Mente", written over a horizontal line.



**INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE FOR EACH MAJOR PROGRAM  
AND ON INTERNAL CONTROL OVER COMPLIANCE REQUIRED BY THE UNIFORM GUIDANCE**

To the Board of Directors of  
**LA Peninsula Community Organization**

**Report on Compliance for Each Major Federal Program**

We have audited the **LA Peninsula Community Organization** compliance with the types of compliance requirements described in the U.S. Office of Management and Budget (*OMB*) *Compliance Supplement* that could have a direct and material effect on each of **LA Peninsula Community Organization's** major federal program for the year ended June 30, 2018. **LA Peninsula Community Organization's** major federal program is identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

***Management's Responsibility***

Management is responsible for compliance with federal statutes, regulations, and terms and conditions of its federal awards applicable to its federal programs.

***Auditor's Responsibility***

Our responsibility is to express an opinion **LA Peninsula Community Organization's** compliance based on our audit. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the audit requirements of *Title 2 U.S. Code of Federal Regulations (CFR) Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Those standards and the *Uniform Guidance* require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about **LA Peninsula Community Organization's** compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each major federal program. However, our audit does not provide a legal determination **LA Peninsula Community Organization's** compliance.

***Opinion on Each Major Federal Program***

In our opinion, **LA Peninsula Community Organization** complied, in all material respects, with the compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2018.

## Report on Internal Control Over Compliance

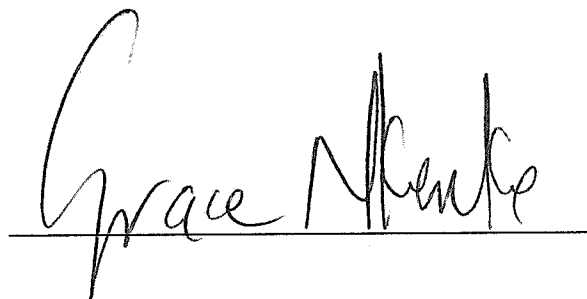
Management of **LA Peninsula Community Organization** is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered **LA Peninsula Community Organization's** internal control over compliance with the types of requirements that could have a direct and material effect on each major federal program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for each major federal program and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of **LA Peninsula Community Organization's** internal control over compliance.

*A deficiency in internal control over compliance* exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. *A material weakness in internal control over compliance* is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. *A significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

Queens Village, New York  
April 29, 2019



A handwritten signature in black ink, appearing to read "Grace M. Munte", is written over a horizontal line.

LA PENINSULA COMMUNITY ORGANIZATION  
 SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS  
 FOR THE YEAR ENDED JUNE 30, 2018

Federal Grantor/ Pass-through Grantor/ Program Title	Federal CFDA #	Pass- Through ID #	Amount Provided to Subrecipients	Federal Expenditures
United States Department of Health and Human Services Passed through City of New York, Administration for Children's Services				
Head Start Program (Federal Share --80%)	93.600	400LAPEN	-0-	3,937,827
Health & Safety	93.600	400LAPEN	-0-	2,400
U.S. Department of Agriculture passed through New York State Department of Health				
Child and Adult Care Food Program	10.558	3255	-0-	379,883
				<u>4,320,110</u>

The accompanying notes are an integral part of this schedule.

**LA PENINSULA COMMUNITY ORGANIZATION  
NOTE TO SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS  
FOR THE YEAR ENDED JUNE 30, 2018**

**NOTE 1 BASIS OF PRESENTATION**

The accompanying schedule of expenditures of federal awards includes the federal grant activity of LA Peninsula Community Organization, Inc. and is presented on the accrual basis of accounting. The information in this schedule is presented in accordance with the requirements of *Title 2 U.S. Code of Federal Regulations (CFR) Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*. Therefore, some amounts in this schedule may differ from amounts presented in, or used in the preparation of the basic financial statements.

**NOTE 2 SUB-RECIPIENTS**

There were no payments made to sub-recipients from federal awards received in the year ended June 30, 2018.

**NOTE 3 INDIRECT COSTS**

LA Peninsula Community Organization, Inc. elected not to use the 10% de minimis indirect cost rate allowed under the Uniform Guidance.

**NOTE 4 SUBSEQUENT EVENTS**

Management has evaluated subsequent events through April 29, 2019, the date which the schedule of expenditures of federal awards were available to be issued.

The accompanying notes are an integral part of this schedule.

LA PENINSULA COMMUNITY PROGRESS ORGANIZATION  
 SCHEDULE OF FINDINGS AND QUESTIONED COSTS  
 JUNE 30, 2018

**Section I - Summary of Auditor's Results**

Financial Statements

Type of Auditor report issued	<u>Unmodified</u>
Internal control over financial reporting:	
Material weakness (es) identified	_____ Yes <u>  X  </u> NO
Reportable condition (s) identified that are not considered to be material weakness Reported	_____ Yes <u>  X  </u> NO
Noncompliance material financial statements noted	_____ Yes <u>  X  </u> NO

Federal Awards

Internal control over major programs:	
Material weakness (es) identified	_____ Yes <u>  X  </u> NO
Reportable condition (s) identified that are not considered to be material weakness?	_____ Yes <u>  X  </u> NO

Type of auditor's report issued on compliance for Major programs:	<u>Unmodified</u>
Any audit findings disclosed that are required to be reported in accordance with 2 CFR Section 200.516(a)?	_____ Yes <u>  X  </u> NO

Identification of major program

<u>CFDA No.</u> 93.600	<u>Name of Federal Program or Clusters</u> Head Start (Early Learn Program)
---------------------------	--

Dollar threshold used to distinguish between Type A and B programs:	\$750,000
Auditee qualified as a low risk auditee	<u>  X  </u> Yes      _____ NO

**Section II - Financial Statement Findings**  
 No matters were reported.

**Section III - Federal Awards Finding and Questioned Costs**  
 No matters were reported.

**LA PENINSULA COMMUNITY PROGRESS ORGANIZATION**  
**SUMMARY OF SCHEDULE OF PRIOR FINDINGS AND QUESTIONED COSTS**  
**JUNE 30, 2018**

**Section 1 - Summary of Auditor's Results**

The prior year audit was conducted by Grace Nkenke, CPA

**Financial Statements**

Type of Auditor report issued

Unmodified

Internal control over financial reporting:

Material weakness (es) identified \_\_\_\_\_ Yes     X     NO

Reportable condition (s) identified that are not  
 considered to be material weakness Reported \_\_\_\_\_ Yes     X     NO

Noncompliance material financial statements noted \_\_\_\_\_ Yes     X     NO

**Federal Awards**

Internal control over major programs:

Material weakness (es) identified \_\_\_\_\_ Yes     X     NO

Reportable condition (s) identified that are not  
 considered to be material weakness? \_\_\_\_\_ Yes     X     NO

Type of auditor's report issued on compliance for  
 Major programs:

Unmodified

Any audit findings disclosed that are required to be  
 reported in accordance with 2 CFR Section  
 200.516(a)? \_\_\_\_\_ Yes     X     NO

**Identification of major program**

**CFDA No.**

93.600  
 10.558

**Name of Federal Program or Clusters**

Head Start (Early Learn Program)  
 Child and Adult Care Food Program

Dollar threshold used to distinguish  
 between Type A and B programs:

\$750,000

Auditee qualified as a low risk auditee \_\_\_\_\_     X     Yes \_\_\_\_\_ NO

**Section II - Financial Statement Findings**

No matters were reported.

**Section III - Federal Awards Finding and Questioned Costs**

No matters were reported.

LA PENINSULA COMMUNITY PROGRESS ORGANIZATION  
CORRECTIVE ACTION PLAN OF FINDINGS  
JUNE 30, 2018

NONE

**LA PENINSULA COMMUNITY ORGANIZATION**  
**STATEMENT OF REVENUES AND EXPENDITURES - BUDGETED AND ACTUAL**  
**ACS FUNDED - EARLYLEARN**  
**FOR THE YEAR ENDED JUNE 30, 2018**

BUDGET CATEGORIES	ACS FUNDED					
	Budget		Head Start UPK	Total EarlyLearn (A)	Variance	Questioned Cost
	EarlyLearn	Head Start				
<b>Revenue:</b>						
EarlyLearn revenue	-	4,922,286	796,449	5,718,735	-	-
Other revenue (disability, interest, etc.)	-	-	-	-	-	-
Teacher's incentive fund	-	-	-	-	-	-
CACFP	-	-	-	-	-	-
Parent Fees	-	-	-	-	-	-
In-kind contribution	-	-	-	-	-	-
Sponsor's contribution	-	-	-	-	-	-
Other funding source revenue <sup>1</sup>	-	-	-	-	-	-
<b>Total Revenue</b>	<b>-</b>	<b>4,922,286</b>	<b>796,449</b>	<b>5,718,735</b>	<b>-</b>	<b>-</b>
<b>Expenditures</b>						
<b>Personnel cost</b>						
Salaries	4,170,451	2,861,141	391,584	3,252,725	917,726	-
Salaries - COLA	-	34,484	-	34,484	(34,484)	-
Teacher's Incentive	7,000	-	7,000	7,000	-	-
Accrued vacation	-	81,624	-	81,624	(81,624)	-
FICA	289,406	216,827	29,956	246,783	42,623	-
FICA - COLA	-	4,689	-	4,689	(4,689)	-
FICA - Teacher's Incentive	559	-	559	559	-	-
Accrued vacation - FICA	-	6,244	-	6,244	(6,244)	-
Workers compensation	76,032	60,995	10,916	71,911	4,121	-
Unemployment insurance	12,003	11,795	870	12,665	(662)	-
Pension	267,006	281,204	46,908	328,112	(61,106)	-
Welfare fund	5,002	4,634	6,878	11,512	(6,510)	-
Health Insurance	414,673	466,584	85,726	552,310	(137,637)	-
Substitutes	32,701	32,613	6,395	39,008	(6,307)	-
<b>Total personnel cost</b>	<b>5,274,833</b>	<b>4,062,834</b>	<b>586,792</b>	<b>4,649,626</b>	<b>625,207</b>	<b>-</b>
<b>Facilities cost</b>						
Rent	105,971	38,847	11,417	50,264	55,707	-
Licensing and permits	-	-	-	-	-	-
Insurance	186,997	45,327	9,347	54,674	132,323	-
Custodial services	-	-	-	-	-	-
Alarm	-	-	-	-	-	-
Telecommunications	92,159	77,808	15,790	93,598	(1,439)	-
Utilities	78,465	44,019	11,252	55,271	23,194	-
Maintenance and repairs	106,317	45,108	17,802	62,910	43,407	-
Capital expenditures and renovations	-	2,060	-	2,060	(2,060)	-
Other facilities costs	-	7,611	-	7,611	(7,611)	-
<b>Total facilities cost</b>	<b>569,909</b>	<b>260,780</b>	<b>65,608</b>	<b>326,388</b>	<b>243,521</b>	<b>-</b>
<b>Other than personnel services (OTPS)</b>						
Supplies	699,693	219,854	44,723	264,577	435,116	-
Equipment over \$3,000 - Head Start	-	24,672	4,112	28,784	(28,784)	-
Equipment over \$5,000 - Child Care	-	-	-	-	-	-
Postage	14,977	415	9	424	14,553	-
Advertising	2,259	-	-	-	2,259	-
Instructional Field Trips	74,982	80,520	16,018	96,538	(21,556)	-
Training/Staff Development	111,498	56,143	8,311	64,454	47,044	-
Transportation	27,325	14,517	1,380	15,897	11,428	-
Food - CACFP	-	-	-	-	-	-
Non-food related cost - CACFP	-	-	-	-	-	-
Audit	51,000	19,387	10,413	29,800	21,200	-
Parent Services	-	13,325	359	13,684	(13,684)	-
Consultant - programmatic	132,868	120,320	19,310	139,630	(6,762)	-
Consultant - administrative	131,481	49,519	11,742	61,261	70,220	-
Indirect cost - Head Start	-	-	-	-	-	-
Other OTPS	37,165	-	27,672	27,672	9,493	-
<b>Total OTPS</b>	<b>1,283,248</b>	<b>598,672</b>	<b>144,049</b>	<b>742,721</b>	<b>540,527</b>	<b>-</b>
<b>TOTAL EARLYLEARN COST</b>	<b>7,127,990</b>	<b>4,922,286</b>	<b>796,449</b>	<b>5,718,735</b>	<b>1,409,255</b>	<b>-</b>
<b>Excess (deficiency) of revenue over (under) expenditures</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

See accompanying notes to financial statements.



**LA PENINSULA COMMUNITY ORGANIZATION**  
**STATEMENT OF REVENUES AND EXPENDITURES - BUDGETED AND ACTUAL**  
**ACS FUNDED - OTHER THAN EARLYLEARN**  
**FOR THE YEAR ENDED JUNE 30, 2018**

BUDGET CATEGORIES	Other Than EarlyLearn				[A+B] Total ACS Funded (C)
	UPK Enhancement HS	DOE HS UPK Enhancement	Health & Safety	Total Other Than EarlyLearn (B)	
<b>Revenue:</b>					
EarlyLearn revenue	365,808	-	2,400	368,208	6,086,943
Other revenue (disability, interest, etc.)	-	-	-	-	-
Teacher's incentive fund	-	-	-	-	-
CACFP	-	-	-	-	-
Parent Fees	-	-	-	-	-
In-kind contribution	-	-	-	-	-
Sponsor's contribution	-	-	-	-	-
Other funding source revenue <sup>1</sup>	-	-	-	-	-
<b>Total Revenue</b>	<b>365,808</b>	<b>-</b>	<b>2,400</b>	<b>368,208</b>	<b>6,086,943</b>
<b>Expenditures</b>					
<b>Personnel cost</b>					
Salaries	153,587	-	-	153,587	3,406,312
Salaries - COLA	-	-	-	-	34,484
Teacher's Incentive	-	-	-	-	7,000
Accrued vacation	-	-	-	-	81,624
FICA	11,750	-	-	11,750	258,533
FICA - COLA	-	-	-	-	4,689
FICA - Teacher's Incentive	-	-	-	-	559
Accrued vacation - FICA	-	-	-	-	6,244
Workers compensation	35,583	-	-	35,583	107,494
Unemployment insurance	6,411	-	-	6,411	19,076
Pension	37,559	-	-	37,559	365,671
Welfare fund	-	-	-	-	11,512
Health Insurance	89,683	-	-	89,683	641,993
Substitutes	7,547	-	-	7,547	46,555
<b>Total personnel cost</b>	<b>342,120</b>	<b>-</b>	<b>-</b>	<b>342,120</b>	<b>4,991,746</b>
<b>Facilities cost</b>					
Rent	-	-	-	-	50,264
Insurance	1,545	-	-	1,545	56,219
Custodial services	-	-	-	-	-
Alarm	-	-	-	-	-
Telecommunications	-	-	-	-	93,598
Utilities	-	-	-	-	55,271
Maintenance and repairs	-	-	2,400	2,400	62,910
Capital expenditures and renovations	-	-	-	-	2,060
Other facilities costs	-	-	-	-	7,611
<b>Total facilities cost</b>	<b>1,545</b>	<b>-</b>	<b>2,400</b>	<b>3,945</b>	<b>330,333</b>
<b>Other than personnel services (OTPS)</b>					
Supplies	-	-	-	-	264,577
Equipment over \$3,000 - Head Start	-	-	-	-	28,784
Equipment over \$5,000 - Child Care	-	-	-	-	-
Postage	-	-	-	-	424
Advertising	-	-	-	-	-
Instructional Field Trips	-	-	-	-	96,538
Training/Staff Development	-	-	-	-	64,454
Transportation	-	-	-	-	15,897
Food - CACFP	-	-	-	-	-
Non-food related cost - CACFP	-	-	-	-	-
Audit	-	-	-	-	29,800
Parent Services	-	-	-	-	13,684
Consultant - programmatic	21,067	-	-	21,067	160,697
Consultant - administrative	1,076	-	-	1,076	61,261
Indirect cost - Head Start	-	-	-	-	-
Other OTPS	-	-	-	-	27,672
<b>Total OTPS</b>	<b>22,143</b>	<b>-</b>	<b>-</b>	<b>22,143</b>	<b>764,864</b>
<b>TOTAL EARLYLEARN COST</b>	<b>365,808</b>	<b>-</b>	<b>2,400</b>	<b>368,208</b>	<b>6,086,943</b>
<b>Excess (deficiency) of revenue over (under) expenditures</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

See accompanying notes to financial statements.

LA PENINSULA COMMUNITY ORGANIZATION  
STATEMENT OF REVENUES AND EXPENDITURES - BUDGETED AND ACTUAL  
NOT ACS FUNDED  
FOR THE YEAR ENDED JUNE 30, 2018

BUDGET CATEGORIES	NOT ACS FUNDED				
	Actual				
	CACFP	Cash Contribution (Head Start)	In-kind Contribution (Head Start)	Sponsor's Contribution (Other than Head Start)	Sponsor
<b>Revenue:</b>					
EarlyLearn revenue	-	-	-	-	-
Other revenue (disability, interest, etc.)	-	-	-	-	-
Teacher's incentive fund	-	-	-	-	-
CACFP	379,883	-	-	-	-
Parent Fees	-	-	-	-	-
In-kind contribution	-	-	630,866	-	-
Sponsor's contribution	-	-	-	36,690	-
Miscellaneous	-	-	-	-	-
Other funding source revenue <sup>1</sup>	-	-	-	-	364
<b>Total Revenue</b>	<b>379,883</b>	<b>-</b>	<b>630,866</b>	<b>36,690</b>	<b>364</b>
<b>Expenditures</b>					
<b>Personnel cost</b>					
Salaries	29,247	-	-	-	-
Salaries - COLA	-	-	-	-	-
Teacher's Incentive	-	-	-	-	-
Accrued vacation	-	-	-	-	-
FICA	2,237	-	-	-	-
FICA - COLA	-	-	-	-	-
FICA - Teacher's Incentive	-	-	-	-	-
Accrued vacation - FICA	-	-	-	-	-
Workers compensation	-	-	-	-	-
Unemployment insurance	-	-	-	-	-
Pension	-	-	-	-	-
Welfare fund	-	-	-	-	-
Health Insurance	-	-	-	-	-
Substitutes	-	-	-	-	-
<b>Total personnel cost</b>	<b>31,484</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Facilities cost</b>					
Rent	-	-	-	-	-
Insurance	-	-	-	-	-
Property Taxes	-	-	-	-	-
Capital expenditures and renovations	-	-	-	-	-
Other facilities costs	-	-	-	-	-
<b>Total facilities cost</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Other than personnel services (OTPS)</b>					
Supplies	-	-	-	-	-
Equipment over \$3,000 - Head Start	-	-	-	-	-
Equipment over \$5,000 - Child Care	-	-	-	-	-
Postage	-	-	-	-	-
Advertising	-	-	-	-	-
Instructional Field Trips	-	-	-	-	-
Training/Staff Development	-	-	-	-	-
Transportation	-	-	-	-	-
Food - CACFP	319,938	-	-	-	-
Non-food related cost - CACFP	28,461	-	-	-	-
Audit	-	-	-	-	-
Parent Services	-	-	-	-	-
Consultant - programmatic	-	-	-	-	15,262
Consultant - administrative	-	-	-	-	-
In-kind Contribution (HS)	-	-	630,866	-	-
Sponsor's Contribution (Not HS)	-	-	-	36,690	-
Other OTPS	-	-	-	-	8,922
<b>Total OTPS</b>	<b>348,399</b>	<b>-</b>	<b>630,866</b>	<b>36,690</b>	<b>24,184</b>
<b>TOTAL EARLYLEARN COST</b>	<b>379,883</b>	<b>-</b>	<b>630,866</b>	<b>36,690</b>	<b>24,184</b>
<b>Excess (deficiency) of revenue over (under) expenditures</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(23,820)</b>

See accompanying notes to the financial statements.

**LA PENINSULA COMMUNITY ORGANIZATION**  
**STATEMENT OF HEAD START EXPENSES BY PROGRAM YEAR**  
**FOR THE YEAR ENDED JUNE 30, 2018**

<u>Category</u>	<u>Program Year 04</u> <u>7/1/17-1/31/18</u>	<u>Program Year 05</u> <u>2/1/18-6/30/18</u>	<u>Total Head Start</u> <u>Expenses</u>
Personnel and fringe cost			
Salaries	\$ 1,778,326	\$ 1,198,924	\$ 2,977,250
FICA	138,680	89,080	227,760
Unemployment insurance	3,349	8,446	11,795
Pension	176,793	104,411	281,204
Welfare fund	2,332	2,302	4,634
Health insurance	260,242	191,935	452,177
Worker's compensation	37,298	23,697	60,995
Disability	8,328	6,078	14,406
Substitute staff	7,843	24,770	32,613
Total personnel and fringe cost	<u>2,413,191</u>	<u>1,649,643</u>	<u>4,062,834</u>
Facilities cost			
Rent (Delegate Agency Administered Costs)	\$ 36,595	\$ 2,252	\$ 38,847
Property taxes	-	-	-
Water/sewer	-	-	-
Utilities (Delegate Agency Administered Costs)	23,735	20,284	44,019
Insurance	38,282	7,045	45,327
Telecommunications	42,858	34,950	77,808
Maintenance and repairs	15,356	29,752	45,108
Capital expenditure and renovations	-	2,060	2,060
Other facilities cost	4,480	3,131	7,611
Total facilities cost	<u>161,306</u>	<u>99,474</u>	<u>260,780</u>
Other than personnel services (OTPS)			
Supplies	\$ 119,984	\$ 99,870	\$ 219,854
Equipment over \$3,000	-	24,672	24,672
Training	23,038	33,105	56,143
Parent services/family involvement	84	13,241	13,325
Programmatic consultants	49,255	71,065	120,320
Administrative consultants	24,789	24,730	49,519
Field Trips	16,128	64,392	80,520
Transportation	6,026	8,491	14,517
Audit	1,993	17,394	19,387
Postage	195	220	415
Other OTPS	-	-	-
Total OTPS	<u>241,492</u>	<u>357,180</u>	<u>598,672</u>
Indirect cost	-	-	-
Total Expenses	\$ 2,815,989	\$ 2,106,297	\$ 4,922,286
Health and Safety	-	2,400	2,400
Less: Program Income	-	-	-
Total Head Start Funded Expenses	<u>\$ 2,815,989</u>	<u>\$ 2,108,697</u>	<u>\$ 4,924,686</u>
Non-Federal Share (NFS) Expenses			
Head Start UPK	\$ 464,595	\$ 331,854	\$ 796,449
DOE HS UPK Enhancement	213,388	152,420	365,808
Cash Contributions - Head Start	-	-	-
In-kind Contributions - Head Start	\$ 389,408	\$ 278,148	\$ 667,556
Total NFS Expenses	<u>\$ 1,067,391</u>	<u>\$ 762,422</u>	<u>\$ 1,829,813</u>
Total Head Start Program Expenses	<u>\$ 3,883,380</u>	<u>\$ 2,871,119</u>	<u>\$ 6,754,499</u>
NFS Program Percentage	27.5%	26.6%	27.1%
Administrative Expenses			
Personnel and fringe cost	\$ 449,974	\$ 327,216	\$ 777,190
Facilities cost	957	617	1,574
OTPS	8,558	17,294	25,852
Indirect cost	-	-	-
NFS expenses	23,017	11,861	34,878
Total Administrative Expenses	482,506	356,988	839,494
Total Head Start Program Expenses	<u>\$ 3,883,380</u>	<u>\$ 2,871,119</u>	<u>\$ 6,754,499</u>
Administrative Expense Percentage	12.4%	12.4%	12.4%
Special Reporting:			
CACFP Funded Expenses	\$ 179,494	\$ 128,211	\$ 307,705

LA PENINSULA COMMUNITY ORGANIZATION  
STATEMENT OF NON-FEDERAL SHARE EXPENSES BY PROGRAM YEAR  
FOR THE YEAR ENDED JUNE 30, 2018

Category	HS UPK			DOE HS UPK Enhancement			Cash Contributions - Head Start			In-kind Contributions - Head Start (Schedule 1)		
	Program Year 04 7/1/17-12/31/18	Program Year 05 2/1/18-6/30/18	Total	Program Year 04 7/1/17-12/31/18	Program Year 05 2/1/18-6/30/18	Total	Program Year 04 7/1/17-12/31/18	Program Year 05 2/1/18-6/30/18	Total	Program Year 04 7/1/17-12/31/18	Program Year 05 2/1/18-6/30/18	Total
<b>Personnel and fringe cost</b>												
Salaries	248,328	152,803	401,131	36,581	117,006	153,587	-	-	-	26,579	18,985	45,564
FICA	18,997	11,689	30,686	2,939	8,811	11,750	-	-	-	2,034	1,452	3,486
Unemployment insurance	496	374	870	4,378	2,033	6,411	-	-	-	-	-	-
Pension	28,423	18,485	46,908	11,936	25,623	37,559	-	-	-	-	-	-
Welfare fund	4,012	2,866	6,878	-	-	-	-	-	-	-	-	-
Health insurance	52,821	32,907	85,728	36,714	52,969	89,683	-	-	-	-	-	-
Worker's compensation	8,063	2,823	10,886	28,492	7,091	35,583	-	-	-	-	-	-
Substitute staff	818	5,577	6,395	5,964	1,583	7,547	-	-	-	-	-	-
<b>Total personnel and fringe cost</b>	<b>361,938</b>	<b>227,524</b>	<b>589,462</b>	<b>127,004</b>	<b>215,116</b>	<b>342,120</b>				<b>28,613</b>	<b>20,437</b>	<b>49,050</b>
<b>Facilities cost</b>												
Rent (Delegate Agency Administered Costs)	10,992	425	11,417	-	-	-	-	-	-	-	-	-
Property taxes	-	-	-	-	-	-	-	-	-	-	-	-
Water/sewer	7,041	4,212	11,253	-	-	-	-	-	-	-	-	-
Utilities (Delegate Agency Administered Costs)	7,988	1,359	9,347	1,545	-	1,545	-	-	-	-	-	-
Insurance	8,859	6,932	15,791	-	-	-	-	-	-	-	-	-
Telecommunications	8,049	7,063	15,112	-	-	-	-	-	-	-	-	-
Maintenance and repairs	-	-	-	-	-	-	-	-	-	-	-	-
Other facilities cost	-	-	-	-	-	-	-	-	-	-	-	-
<b>Total facilities cost</b>	<b>42,929</b>	<b>19,991</b>	<b>62,920</b>	<b>1,545</b>		<b>1,545</b>						
<b>Other than personnel services (OTPS)</b>												
Supplies	27,211	21,630	48,841	-	-	-	-	-	-	-	-	-
Equipment over \$3,000	2,556	5,756	8,312	-	-	-	-	-	-	-	-	-
Training/Staff Development	359	359	718	-	-	-	-	-	-	-	-	-
Parent services/family involvement	8,115	11,195	19,310	17,419	3,648	21,067	-	-	-	-	-	-
Programmatic consultants	22,992	16,422	39,414	405	671	1,076	-	-	-	-	-	-
Administrative consultants	4,880	12,518	17,398	-	-	-	-	-	-	-	-	-
Transportation	-	10,413	10,413	-	-	-	-	-	-	-	-	-
Audit	-	-	-	-	-	-	-	-	-	-	-	-
Food (not funded by CACFP)	-	-	-	-	-	-	-	-	-	-	-	-
In-kind Contribution	65,734	78,293	144,027	17,824	4,319	22,143	-	-	-	360,795	257,711	618,506
<b>Total OTPS</b>	<b>108,537</b>	<b>136,618</b>	<b>245,155</b>	<b>17,824</b>	<b>4,319</b>	<b>22,143</b>				<b>360,795</b>	<b>257,711</b>	<b>618,506</b>
<b>Indirect cost</b>												
<b>Total Expenses</b>	<b>470,641</b>	<b>325,808</b>	<b>796,449</b>	<b>146,373</b>	<b>219,435</b>	<b>365,808</b>				<b>389,408</b>	<b>278,148</b>	<b>667,556</b>
<b>Breakdown by funding source:</b>												
State	94,128	65,162	159,290	146,373	219,435	365,808	-	-	-	-	-	-
City	-	-	-	-	-	-	-	-	-	-	-	-
Private/Third-Party	-	-	-	-	-	-	-	-	-	-	-	-
Delegate Agency	376,513	260,646	637,159	-	-	-	-	-	-	-	-	-
<b>Total</b>	<b>470,641</b>	<b>325,808</b>	<b>796,449</b>	<b>146,373</b>	<b>219,435</b>	<b>365,808</b>				<b>389,408</b>	<b>278,148</b>	<b>667,556</b>

**LA PENINSULA COMMUNITY ORGANIZATION  
SCHEDULE OF FIXED ASSETS  
FOR THE YEAR ENDED JUNE 30, 2018**

**Current Year**

<b><u>DESCRIPTION</u></b>	<b><u>DATE</u></b>	<b><u>QUANTITY</u></b>	<b><u>AMOUNT</u></b>
Cubbies	2/13/2018	42	\$30,240
Washer/Dryer	2/18/2018	4	\$22,485
Do All Boiler	2/7/2018	2	\$6,300

**Prior Year**

<b><u>DESCRIPTION</u></b>	<b><u>DATE</u></b>	<b><u>QUANTITY</u></b>	<b><u>AMOUNT</u></b>
Southbend Model 4601-DD Stove	9/28/2016	1	7,600
Workforce now one touch time clock	9/23/2016	1	4,905
Copier Bizhub C558	9/23/2016	1	8,184
Dell Server	9/23/2016	1	5,283
Continental Model two door fridge	9/23/2016	1	5,200
HP Probook 650 G1	4/10/2015	9	7,718
HPLJ Pro 400 M425DN	4/6/2015	2	844
I Smart Learning Computer	1/16/2015	27	75,495
HP LaserJet Pro 400 color M451nv	12/18/2014	4	1,682
Optoma TW610STI DLP Projector 3D	12/18/2014	2	1,959
Canon PowerShot ELPH1501S	12/1/2014	31	3,410
SG500-52P-Switch-52 ports	10/8/2014	3	4,245
Microsoft Surface Pro 3	9/22/2014	2	3,312
SG500-52P-Switch-52 ports	9/22/2014	1	1,430
GE Washer	8/15/2014	1	755
Toshiba 40 inch TV E40 HDTV	8/26/2014	3	810
HP LaserJet Enterprise 600 M601N	8/14/2014	1	699
HP Input Tray Feeder	8/14/2014	1	249
Staple Finisher	2/6/2015	5	5,450
BizHub Multifunction Copier	12/9/2014	5	50,000
Star tech USB Hard Drive	4/24/2015	1	70
Netgear GS 105 Switch	4/24/2015	12	600
Terabyte Drive HD	4/24/2015	2	148
ADP Touch Time Clock	6/3/2015	5	18,865
Cisco Small Business	12/12/2014	1	854
Dell Projector	4/24/2015	1	203
Dell Dual Monitor Stand	4/21/2015	4	2,156
Avantco Freezer	1/6/2015	1	2,709
Samsung Galaxy S5	8/1/2014	11	6,706
HP LJ Pro 400	4/6/2015	2	1,302
Standing Height Desk	6/15/2015	1	1,398
Two Door Refrigerator	10/8/2008	1	2,589
Traylsen Single Door Freezer	9/7/2006	1	3,100
Stove	9/22/2005	1	2,550

**LA PENINSULA COMMUNITY ORGANIZATION  
SCHEDULE OF FIXED ASSETS  
FOR THE YEAR ENDED JUNE 30, 2018**

<u>Prior Year</u>			
<u>DESCRIPTION</u>	<u>DATE</u>	<u>QUANTITY</u>	<u>AMOUNT</u>
Conference Chairs	1/24/2002	10	3,500
46 Cu Ft. Freezer	1/24/2002	1	3,645
17" Buffing Machine	1/16/2001	1	608
Drawer Lateral File Cabinet	12/14/2000	2	1,500
Office Desk	5/19/1999	2	2,682
Office Partition	10/13/1999	1	23,815
Partitions	6/30/1995	10	4,812
Trolley	6/30/1995	1	900
Range	1/15/1992	1	3,138
HP LJP2055DN	4/28/2010	15	6,575
ACER Monitor	6/4/2010	24	6,336
P6311 CPU	6/4/2010	24	20,160
HP4010 Printer	4/29/2010	1	1,896
HP2025DN	10/4/2010	2	913
Notebook (Computer)	12/9/2010	1	1,382
LCD Monitor	2/16/2011	1	91
GT400 Hand Punch Clock	5/31/2011	6	9,320
GT400 Hand Punch Clock	6/30/2011	5	9,320
Dell 22 Inch Monitor	6/15/2014	1	187
Dell Precisoint	5/21/2014	12	25,598
Dell Precisoint MT	5/21/2014	5	9,367
Dell 24 inch monitor	5/16/2014	25	7,373
Vizo 40 Inch LED Smart TV	5/16/2014	1	400
Intel Clone Digital Dimensions	4/25/2014	8	6,392
Digital Dimensions	4/25/2014	8	1,192
GE Washer	4/2/2014	1	531
GE Washer	4/2/2014	1	500
Inspiron 17 Notebook	3/21/2014	1	936
GE Washer	3/10/2014	1	585
GE Dryer	3/10/2014	1	585
Inspiron 15 Notebook	2/27/2014	1	526
Inspiron 17 Notebook	2/27/2014	1	956
Dell Projector	4/23/2014	1	358
Dell Energy backpack	3/25/2014	1	105

**LA PENINSULA COMMUNITY PROGRESS ORGANIZATION  
SCHEDULE OF QUANTITATIVE PROGRAM RESULTS  
FOR THE YEAR ENDED JUNE 30, 2018**

**ENROLLMENT**

1	Contracted slots per site	
	a) Center 1	123
	b) Center 2	106
	c) Center 3	68
	d) Center 4	100
	e) Center 5	76
	Total	<u>473</u>
2	Number of classrooms per site	
	a) Center 1	7
	b) Center 2	6
	c) Center 3	4
	d) Center 4	6
	e) Center 5	4
	Total	<u>27</u>
3	Number of children enrolled by site	
	a) Center 1	123
	b) Center 2	106
	c) Center 3	34
	d) Center 4	75
	e) Center 5	76
	Total	<u>414</u>
4	Number of children in attendance by site	
	a) Center 1	123
	b) Center 2	106
	c) Center 3	34
	d) Center 4	75
	e) Center 5	76
	Total	<u>414</u>
5	The average attendance for contract by site (#4 divided by #3)	
	a) Center 1	100%
	b) Center 2	100%
	c) Center 3	100%
	d) Center 4	100%
	e) Center 5	100%
	Total Average	<u>500%</u>
1	Total expense for the contract. (Total EL expense in Schedule 1-A)	\$ 5,718,735
2	Total expense by site	
	a) Center 1	\$ 1,464,037
	b) Center 2	1,248,165
	c) Center 3	551,261
	d) Center 4	1,287,574
	e) Center 5	1,167,698
	Total	<u>\$ 5,718,735</u>
3	Average cost slots (Total expenses/Total attendance by sites)	\$13,813
4	Average cost per site/Total cost per site/Attendance by site)	
	a) Center 1	\$ 11,903
	b) Center 2	\$ 11,775
	c) Center 3	\$ 16,214
	d) Center 4	\$ 17,168
	e) Center 5	<u>\$ 15,364</u>

**Schedule 6**

**LA PENINSULA COMMUNITY ORGANIZATION  
SCHEDULE OF DUE TO/DUE FROM ACS  
FOR THE YEAR ENDED JUNE 30, 2018**

Due from/to ACS at June 30, 2017		(1,094,042)
Cash received from ACS		<u>(156,075)</u>
		<u>(1,250,117)</u>
Cash received/advances from ACS		4,815,226
Add other funds collected:		
Parent fees		-
Other revenue (disability)		-
Total funds available		<u>4,815,226</u>
Less claimable expenditures:		
Expenditures	6,086,943	
Less: Accrued Vacation	81,624	
Less: Accrued FICA	<u>6,244</u>	<u>5,999,075</u>
Due from ACS at June 30, 2018		<u><u>(66,268)</u></u>

Note: Not reflected in the above revenue was an amount of \$359,324 that was received subsequently.



**LA PENINSULA COMMUNITY ORGANIZATION  
SCHEDULE OF ACCRUED VACATION  
FOR THE YEAR ENDED JUNE 30, 2018**

Schedule of Accrued Vacation Charged to ACS Funded Programs:

Payroll Date	Employee # or Position	Accrued Vacation	FICA - Accrued Vacation	Total as at 6/30/2018
8/20/2018	Teacher Assistant	341.87	26.15	368.03
10/18/2018	Teacher IA	546.55	41.81	588.36
8/21/2018	Secretary	930.68	71.20	1,001.88
8/13/2018	Teacher IBM	683.62	52.30	735.92
12/10/2018	Custodian	877.67	67.14	944.81
8/20/2018	Teacher Assistant	240.45	18.39	258.84
10/26/2018	Education Director	1,407.84	107.70	1,515.54
7/16/2018	Family Worker	438.79	33.57	472.36
10/15/2018	Family Worker	342.33	26.19	368.52
7/20/2018	Teacher Assistant	521.66	39.91	561.57
9/14/2018	Teacher III	1,936.51	148.14	2,084.65
11/27/2018	Teacher Assistant	1,040.44	79.59	1,120.03
8/1/2018	Teacher IBM	678.63	51.92	730.55
7/2/2018	Teacher Assistant	363.71	27.82	391.53
7/2/2018	Custodian	451.92	34.57	486.49
8/27/2018	Teacher II	458.01	35.04	493.05
11/5/2018	Teacher IBM	2,096.33	160.37	2,256.70
8/20/2018	Cook	349.39	26.73	376.12
8/27/2018	Teacher Assistant	257.34	19.69	277.03
8/10/2018	Teacher IBM	697.55	53.36	750.91
10/10/2018	Teacher II	449.09	34.36	483.45
7/23/2018	Family Worker	760.84	58.20	819.04
9/24/2018	Teacher Assistant	519.81	39.77	559.58
8/6/2018	Custodian	951.28	72.77	1,024.05
7/2/2018	Teacher Assistant	555.74	42.51	598.25
8/13/2018	Education Director	1,811.71	138.60	1,950.31
11/13/2018	Family Service Coord.	1,144.72	87.57	1,232.29
8/10/2018	Teacher IBM	1,881.19	143.91	2,025.10
10/9/2018	Teacher Assistant	633.26	48.44	681.70
10/18/2018	Cook	883.91	67.62	951.53
7/18/2018	Teacher IBM	529.41	40.50	569.91
7/2/2018	Teacher Assistant	1,202.91	92.02	1,294.93
Subtotal		25,985.16	1,987.86	27,973.03

**LA PENINSULA COMMUNITY ORGANIZATION  
SCHEDULE OF ACCRUED VACATION  
FOR THE YEAR ENDED JUNE 30, 2018**

Payroll Date	Employee # or Position	Accrued Vacation	FICA - Accrued Vacation	Total as at 6/30/2018
7/31/2018	Teacher Assistant	364.42	27.88	392.30
7/9/2018	Teacher IA	683.67	52.30	735.97
8/27/2018	Secretary	835.75	63.93	899.68
10/25/2018	Teacher Assistant	1,668.47	127.64	1,796.11
10/26/2018	Teacher IA	1,254.91	96.00	1,350.91
7/23/2018	Teacher Assistant	1,524.30	116.61	1,640.91
10/9/2018	Teacher Assistant	976.04	74.67	1,050.71
8/13/2018	Family Worker	986.07	75.43	1,061.50
9/19/2018	Cook Helper	976.03	74.67	1,050.70
11/30/2018	Teacher Assistant	1,107.22	84.70	1,191.92
8/17/2018	Teacher III	1,484.00	113.53	1,597.53
8/10/2018	Family Service Coord.	1,293.79	98.97	1,392.76
10/29/2018	Family Worker	916.49	70.11	986.60
7/19/2018	Family Worker	652.44	49.91	702.35
7/23/2018	Teacher Assistant	366.83	28.06	394.89
8/2/2018	Teacher IBM	1,099.90	84.14	1,184.04
8/13/2018	Teacher IA	706.84	54.07	760.91
8/10/2018	Teacher Assistant	75.73	5.79	81.52
8/16/2018	Teacher Assistant	321.49	24.59	346.08
7/2/2018	Custodian	212.72	16.27	228.99
7/3/2018	Cook Helper	529.67	40.52	570.19
8/22/2018	Cook	1,211.70	92.70	1,304.40
8/24/2018	Teacher Assistant	623.67	47.71	671.38
8/9/2018	Teacher II	1,625.00	124.31	1,749.31
10/26/2018	Education Director	575.56	44.03	619.59
8/22/2018	Secretary	1,041.09	79.64	1,120.73
9/28/2018	Teacher IA	526.05	40.24	566.29
10/31/2018	Teacher IBM	1,247.44	95.43	1,342.87
8/30/2018	Teacher IBM	1,826.31	139.71	1,966.02
7/2/2018	Education Director	2,855.45	218.44	3,073.89
10/3/2018	Teacher Assistant	450.66	34.48	485.14
10/9/2018	Teacher III	577.13	44.15	621.28
8/13/2018	Cook Helper	422.41	32.31	454.72
8/1/2018	Teacher Assistant	872.15	66.72	938.87
12/26/2018	Education Director	512.57	39.21	551.78
Subtotal		32,403.97	2,478.90	34,882.87

**LA PENINSULA COMMUNITY ORGANIZATION  
SCHEDULE OF ACCRUED VACATION  
FOR THE YEAR ENDED JUNE 30, 2017**

Schedule of Accrued Vacation Charged to ACS Funded Programs:

Payroll Date	Employee # or Position	Accrued Vacation	FICA - Accrued Vacation	Total as at 6/30/2018
12/19/2018	Teacher Assistant	181.27	13.87	195.14
8/30/2018	Teacher Assistant	560.55	42.88	603.43
10/29/2018	Teacher Assistant	757.17	57.92	815.09
10/1/2018	Secretary	619.56	47.40	666.96
10/24/2018	Custodian	657.56	50.30	707.86
10/1/2018	Family Worker	344.34	26.34	370.68
11/5/2018	Family Services Coord.	794.29	60.76	855.05
11/13/2018	Teacher Assistant	726.50	55.58	782.08
8/27/2018	Cook	917.68	70.20	987.88
12/24/2018	Admin. Assistant	948.39	72.55	1,020.94
10/24/2018	Office Aide	385.91	29.52	415.43
12/24/2018	Fiscal Officer	2,759.46	211.10	2,970.56
11/30/2018	Facilities Manager	3,447.36	263.72	3,711.08
1/29/2018	Executive Director	9,671.86	739.90	10,411.76
10/1/2018	Admin. Assistant	461.98	35.34	497.32
Subtotal		23,233.88	1,777.39	25,011.27
Grand Total		<u>81,623.01</u>	<u>6,244.15</u>	<u>87,867.77</u>

**LA PENINSULA COMMUNITY ORGANIZATION  
FOR THE YEAR ENDED JUNE 30, 2018**

**INTRODUCTION**

The EarlyLearn Provider Organization, contracted by the City of New York, Administration for Children's Services provides the following services under the contract.

The contract was received for the year ending June 30, 2018 and totals \$7,127,990 for the period. The contract is being matched with Contractor Contribution or Non-federal Match of 25% of the budget headstart amount.

**EXIT CONFERENCE**

An exit conference was held on April 29, 2019 at La Peninsula Community Organization, 711 Manida Street Bronx, New York 10474

In attendance were:

Delegate Agency Program:

Ms. Johanna DeJesus-Cortes	-	Executive Director
Mr. Dennis Campbell	-	Board Treasurer
Ms. Hope Ndukwe	-	Fiscal Officer
Alan Joseph, CPA	-	Fiscal Consultants

Audit Firm:

Grace Nkenke, CPA	-	Practitioner
Chinyelu Nkenke	-	Manager